

May 16, 2023

Victoria Hutt
Chair, Board of Directors
New Brunswick Arts Board
225 King Street, Suite 201
Fredericton, New Brunswick E3B 5H1

Victoria Hutt:

In our roles, we are entrusted to provide the province with the absolute best service possible. It is a privilege that we each share, and it is at the core of what we do and why we are here.

This letter provides an updated overview of your responsibilities for the year ahead, and I look forward to all that we can accomplish together with our shared vision and purpose.

As a Crown body under the *Accountability and Continuous Improvement Act*, I expect you and your board to apply sound governance principles guided by an effective strategy that delivers on your mandate.

As government, we are dedicated to ensuring the needs of residents are put first. Guiding us in our work is a collective focus on our overall priorities, including:

- energized private sector;
- vibrant and sustainable communities;
- affordable, responsive and high-performing organization;
- dependable public health care;
- world-class education; and,
- environment.

It is government's expectation that the Board:

- continue to rely on research and quantitative data to make sound decisions and support recommendations, including data on programs and initiatives.
- work with the Department to identify initiatives relating to the provincial climate change strategy and present a measuring and reporting baseline in 2023-2024 to plan a strategy.



- work through the Department of Aboriginal Affairs for advice and support on the Crown's Duty to Consult obligations throughout all initiatives.
- work with the Circle of Elders and with consultation with Indigenous stakeholders regularly.

Through your leadership as Chairperson, I expect the Board to deliver upon the priority areas outlined below:

Priority Areas	Expected Result / Outcome	Timeline
Artist Residency Program Implement recommendation 15 from the Premier's Task Force Report on the Status of the Artist	Artsnb to report on the program's success and the number of residencies by professional and emerging artists.	March 31, 2024
Results & Measures	<p>It is expected that artsnb identify desired results and measures for the organization in collaboration with the Department.</p> <p>It is expected that artsnb establish and provide measurable goals and objectives by fiscal year for the remainder of the artsnb 2022-27 Strategic Plan.</p>	March 31, 2024
2023-2024 Business Plan	<p>The draft 2023-2024 business plan must be presented to and approved by the Minister.</p> <p>The business plan must establish outcomes from the ArtsNB 2022-27 Strategic plan which will be the delivered in the 2023-24 fiscal year.</p> <p>The Business Plan must be compliant with the statutory obligations in the <i>Accountability and Continuous Improvement Act</i> and provide measurable goals and objectives for the fiscal year.</p> <p>The Business Plan is expected to be published on artsnb's website within three months after its approval.</p>	<p>April 30, 2023</p> <p>July 30, 2023</p>
2022-2023 annual report	<p>The 2022-2023 annual report is expected to be presented to the Minister by September 30, 2023, for approval and filed with the Clerk of the Legislature within 30 days of approval.</p> <p>The annual report shall be published on the artsnb's website as soon as possible after it is filed with the Clerk of the Legislative Assembly.</p>	September 30, 2023

The Annual Report must be compliant with the statutory obligations in the *Accountability and Continuous Improvement Act*.

I have every confidence that we have a team that is prepared to lead with fairness and focus and to make tough and balanced decisions to keep our province moving forward. It is an honour to serve the people of New Brunswick.

Yours in service,



Tammy Scott-Wallace
Tourism, Heritage & Culture

c.c. Blaine M. Higgs, Premier